



GRANT COUNTY FIRE DISTRICT 7

OFFICE ADMINISTRATOR REPORT

Annual Filing

- Met with District 3 to review Annual Filing requirements and confirm alignment.
- Our Annual Filing is nearly ready for submission.
- Awaiting final **expense and revenue documentation from the County** to complete the filing.

Quarterly Reporting

- All quarterly reports have been **completed, submitted, and filed**.

Website & Public Access

- The district website is now **live**.
- Continuing to learn the editing tools and make updates as needed to improve accessibility and accuracy.

ESO & Points System

- ESO currently has Captain Babak and me on an active **hold ticket** to resolve issues with our points system.
- Awaiting their corrections so we can finalize accurate tracking.

Training & Inter-District Collaboration

- Ongoing training with April at District 3 continues.
- Next focus area: **BARS lines** — organizing, updating, and improving accuracy across accounts.

Professional Development

- Registered for the **WFCA Annual Conference in October**, attending jointly with District 3.



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a) CASH BALANCE:

GENERAL: \$
RESERVE: \$
EMS: \$
DEPOSITS: \$342,658.17

b) EMS BILLING:

Total billed for April \$45,389.20
Total payments received for April \$20,334.85

d) COST RECOVERY: CPWI reimbursement \$